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**Bulk Distribution Operations  
DSMCC210A: August 2009  
Fact Sheet: August 2009**

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<b>Description</b>	<i>Bulk Distribution Operations</i> is an instructor-led, basic level course. It is an interactive course where participants engage in scenarios to learn how to apply bulk distribution operations guidance. Participants receive the <i>Bulk Distribution Handbook</i> , which provides tools and information for use on disaster relief operations, chapter responses and in the classroom.
<b>Purpose</b>	The purpose of this course is to prepare participants for the roles, responsibilities and tasks involved in setting up, operating and supporting a Bulk Distribution operation in the chapter and on a disaster relief operation.
<b>Learning Objectives</b>	Upon completion of this course, participants will be able to— <ul style="list-style-type: none"><li>• Identify the tasks and responsibilities of a Bulk Distribution worker.</li><li>• Locate bulk distribution operational information in the handbook.</li><li>• Describe the role of the chapter in Bulk Distribution.</li><li>• Explain the importance of using safe work practices on a Bulk Distribution assignment.</li><li>• Complete the <i>Disaster Requisition</i> form (F6409).</li></ul>
<b>Audience</b>	Employees and volunteers of the Red Cross who are interested in working with the Bulk Distribution activity during disaster response.
<b>Prerequisites</b>	<i>Mass Care Overview</i> (DSMCC200A)
<b>Length</b>	This course is 3 .5 hours in length. Attendance of the entire course is required to earn a course certificate.
<b>Scheduling</b>	The recommended class size is a minimum of four and a maximum of 20 participants. It is at the discretion of sponsoring units to offer the course to more than 20 participants. As class size increases, more than one instructor may be needed.
<b>Instructor Requirements</b>	This course is taught by one or two authorized basic disaster instructors who have bulk distribution operations experience in local or multi-chapter disaster relief operations. Instructors must be familiar with current Disaster Services operational guidance, Red Cross agreements with other agencies that provide disaster relief and local chapter disaster plans.

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## Materials and Equipment

- *Bulk Distribution Operations* Instructor Manual (DSMCC210IM)
- *Bulk Distribution Handbook* (one per participant)
- PowerPoint presentation
- Computer and LCD projector
- *Disaster Requisition* form (F6409) (one per participant)
- *Instructions for the F6409, Disaster Requisition* (one per participant)
- *Course Fact Sheet* (one per participant)
- Zingo game sheet (one per participant)
- Scenarios 1, 2 and 3 (one per participant)
- Name tags or name tents
- Newsprint paper and easel
- Newsprint markers
- Masking tape
- Sticky notes (one or two note pads per table)
- Course Record Addendum (F6418AR)
- Course certificates (one per participant)
- Participant evaluations (F5898B) (one per participant)

### Note:

The instructor manual, *Bulk Distribution Handbook* and PowerPoint presentation are available on CrossNet. A CD (DSMCC210CD) that combines the materials is available for purchase from the DocStore.

Printed copies of the instructor manual and the *Bulk Distribution Handbook* are also available from the DocStore. Materials are designed to be printed double-sided, black and white.

Questions or comments concerning this course should be emailed to: [DisasterTraining@usa.redcross.org](mailto:DisasterTraining@usa.redcross.org).

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## Data Management

To enter course information:

- Learning Management System (LMS), use DSMCC210A
  - Chapter Environment Resources System (CHERS), use DSMCC210A
  - Disaster Services Human Resources (DSHR), use BDO
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